

Instructions for Appeal

1. Attach a copy of the notice you have received.
2. Write a letter (typed preferred) stating your objection and why you feel the notice is incorrect or invalid.
3. Completely fill out the **Appeal Review Form** (available at the Clubhouse or online at <http://www.myhvh.com>)
4. Include any additional information you feel is pertinent to your review. (This may include pictures.)
5. Return the completed paperwork in its entirety to the Clubhouse or mail to:
Hidden Valley Heights Owner's Association
Attn: The Board
3155 South Hidden Valley Drive # 351
Saint George, Utah 84790
6. Please contact Kim at the Clubhouse, by phone (435) 313-0839, or by email at: kiml@accesspm.net with any questions.

Rules/Stipulations

1. Only Owners or their agents may initiate an appeal to the Board.
2. All requests must be submitted in writing within 30 days from the notice date.
3. Only completed requests will be reviewed.
4. Make sure the mailing address and phone number are correct so you can be contacted with questions and with the results of the review.

**** Reviews will be made by the Board within 30 days of receipt at the next scheduled Board meeting. The person appealing will be notified within 45 days via mail or telephone. ****